

**Village of Lancaster**  
**Special Events Food Vendor Request Form**  
**DO NOT USE FOR TASTE OF LANCASTER**

**BUSINESS NAME** \_\_\_\_\_

**BUSINESS ADDRESS** \_\_\_\_\_

**BUSINESS PHONE** \_\_\_\_\_ **CONTACT** \_\_\_\_\_

**CELL PHONE** \_\_\_\_\_ **EMAIL** \_\_\_\_\_

**We are currently interested in the following opportunities:**

- |   |                                |          |
|---|--------------------------------|----------|
| <input type="checkbox"/> Car Show                       | June 6 <sup>th</sup> 2010      | \$60.00  |
| <input type="checkbox"/> Outdoor Craft Show             | July 18 <sup>th</sup> 2010     | \$60.00  |
| <input type="checkbox"/> Holiday Tree Lighting Ceremony | November 27 <sup>th</sup> 2010 | \$ 60.00 |

**SPACE REQUIREMENTS AND FEES:**

The general fee for food vendors is for an approximate space measuring 10'X10'. Not-for Profit organizations may reserve a space measuring 10'X10' for \$30.00. No space will be reserved without proper payment. **ALL FEES ARE NON-REFUNDABLE.**

It is the responsibility of the Vendor to obtain all necessary Health Department permits and any insurance requirements required by the Village of Lancaster 2 weeks prior to the scheduled event. All necessary requirements must be present the day of the event. Insurance certificates (the same insurance as the TASTE OF LANCASTER) must be received in our office 1 week prior to the scheduled event. **NO VENDOR WILL BE ALLOWED TO PARTICIPATE WITHOUT COMPLETED PAPERWORK!**

**Mail completed form and payments to:**

Village of Lancaster Special Events  
5423 Broadway  
Lancaster, New York 14086  
Attn: Special Events

**Please make payment to:**

Village of Lancaster Special Events  
**MEMO:** event you are participating in