

Village of Lancaster
Special Events Food Vendor Request Form
DO NOT USE FOR TASTE OF LANCASTER

BUSINESS NAME _____

BUSINESS ADDRESS _____

BUSINESS PHONE _____ **CONTACT** _____

CELL PHONE _____ **EMAIL** _____

We are currently interested in the following opportunities:

- | | | |
|---------------------------------------------------------|---------------------------------|----------|
| <input type="checkbox"/> Arts In The Village | July 19 th 2009 | \$ 60.00 |
| <input type="checkbox"/> Fire Prevention | September 20 th 2009 | \$60.00 |
| <input type="checkbox"/> Holiday Tree Lighting Ceremony | November 28 th 2009 | \$ 60.00 |

SPACE REQUIREMENTS AND FEES:

The general fee for food vendors is for an approximate space measuring 10'X10'. Not-for Profit organizations may reserve a space measuring 10'X10' for \$30.00. No space will be reserved without proper payment. **ALL FEES ARE NON-REFUNDABLE.**

It is the responsibility of the Vendor to obtain all necessary Health Department permits and any insurance requirements required by the Village of Lancaster 2 weeks prior to the scheduled event. All necessary requirements must be present the day of the event. Insurance certificates must be received in our office 1 week prior to the scheduled event. **NO VENDOR WILL BE ALLOWED TO PARTICIPATE WITHOUT COMPLETED PAPERWORK!**

Mail completed form and payments to:

Village of Lancaster Special Events
5423 Broadway
Lancaster, New York 14086
Attn: Special Events

Please make payment to:

Village of Lancaster Special Events
MEMO: event you are participating in