



Village of Lancaster

ADOPTED BUDGET

for the fiscal year
JUNE 1, 2019 through MAY 31, 2020

VILLAGE OF LANCASTER, NY
ADOPTED BUDGET
FOR FISCAL YEAR JUNE 1, 2019 TO MAY 31, 2020

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VILLAGE OF LANCASTER, NY
 ADOPTED BUDGET SUMMARY - ALL FUNDS
 FOR FISCAL YEAR JUNE 1, 2019 TO MAY 31, 2020

	APPROPRIATIONS	ESTIMATED REVENUES	APPROPRIATED FUND BALANCE	RPTL 520 EXEMPTION REMOVALS	AMT TO BE RAISED BY TAXATION
GENERAL FUND	6,723,677	1,863,204	0	18,422	4,842,051
SEWER FUND	1,062,704	1,062,704	0	0	0
DELINQUENT SEWER & PROPERTY MAINTENANCE					121,842
TOTAL	7,786,381	2,925,908	0	18,422	4,963,893

VILLAGE OF LANCASTER, NY
 GENERAL FUND - ADOPTED BUDGET SUMMARY
 FOR FISCAL YEAR JUNE 1, 2019 TO MAY 31, 2020

Total Appropriations	6,723,677
LESS:	
Estimated Revenues Other Than Real Property Taxes	1,863,204
Appropriated Fund Balance	<u>0</u>
Total	1,863,204
Total Amount of General Fund Tax Levy	4,860,473
Prior Year Omitted Taxes - RPTL 520 Exemption Removals	<u>18,422</u>
Amount to be Raised by Real Property Taxes	<u>4,842,051</u>
Taxable Assessed Valuation	<u>465,573,830</u>
Tax Rate/\$1,000 of Taxable Assessed Valuation	10.400179

% Tax Rate Increase (Decrease)	2.75%
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2018-19 Tax Levy	4,785,058	(Includes Exemption Removals)
2019-20 Tax Levy	<u>4,860,473</u>	
	<u>75,415</u>	Increase / (Decrease)
		1.58 % Increase / (Decrease) Tax Levy

Total Allowable Tax Levy Limit	4,951,790	3.48%
2019-20 Tax Levy	<u>4,860,473</u>	
Available Tax Levy Limit Balance	<u>91,317</u>	

VILLAGE OF LANCASTER, NY
 GENERAL FUND - ESTIMATED REVENUES
 2019-2020 ADOPTED BUDGET

Account Code	Account	2018-2019 ADOPTED BUDGET	2019-2020 ADOPTED BUDGET
OTHER TAX ITEMS			
1.1081	Payments in Lieu of Taxes	134,600	142,600
1.1090.	Interest and Penalties on Real Property	32,000	34,000
	Total	166,600	176,600
NON-PROPERTY TAX ITEMS			
1.1120.	Non-Property Tax Distribution by County	925,000	925,000
1.1130.	Utilities Gross Receipts Tax	75,000	75,000
1.1170.	Franchises	125,000	125,000
	Total	1,125,000	1,125,000
DEPARTMENTAL INCOME			
1.1230.	Treasurer Fees	2,000	2,000
1.1603.	Registrar Fees	1,500	1,500
1.1710.	Public Work Service - Property Maintenance	4,000	1,500
1.2110.	Zoning Fees - Variance Applications	1,800	2,625
1.2115.	Planning Commission Fees - Site Plan Review	600	1,500
	Total	9,900	9,125
CULTURE AND RECREATION			
1.2089.	Celebrations / Special Events	0	0
.001	Car & Cycle Show	2,500	2,000
.002	Independence Days - 4th of July	53,400	53,400
.004	Taste of Lancaster / Arts in the Village	10,500	8,750
.008	Fall Euro Market	100	0
.013	Zombieville	1,000	2,000
.014	Spring Euro Market	100	0
.025	Christmasville / Tree Lighting	2,400	2,000
1.2089.099	HPC - Certificate of Appropriateness Fees	300	400
1.2089.	Total Culture and Recreation	70,300	68,550
INTERGOVERNMENTAL INCOME			
1.2260.	Public Safety - Crossing Guard Shared Services	3,500	3,500
1.2302.	Snow Contract Proceeds	2,430	2,430
	Total	5,930	5,930
USE OF MONEY AND PROPERTY			
1.2401.	Interest Earnings	1,000	1,000
LICENSES AND PERMITS			
1.2545.	Solicitors Permits	750	1,200
1.2590.	Snow Plow Permits	400	400
	Total	1,150	1,600
FINES AND FORFEITURES			
1.2610.	Fines and forfeitures	40,000	40,000
SALES OF PROPERTY AND COMPENSATION FOR LOSSES			
1.2650.	Sale of Scrap	1,000	750
1.2680.	Insurance Recoveries	5,000	5,000
	Total	6,000	5,750
MISCELLANEOUS			
1.2770.	Other Unclassified Revenue	500	300
1.2771.	DWI Program	250	200
	Total	750	500
STATE AID			
1.3001.	State Aid, Per Capita	152,209	152,209
1.3005.	State Aid, Mortgage Tax	85,000	75,000
1.3501.	State Aid, Consolidated Highway Aid (CHIPS)	201,940	201,940
	Total State Aid	439,149	429,149
1.5050.	INTERFUND TRANSFER FOR DEBT SERVICE	0	0
	TOTAL ESTIMATED REVENUES OTHER THAN REAL PROPERTY TAXES - GENERAL FUND	1,865,779	1,863,204

VILLAGE OF LANCASTER, NY
GENERAL FUND - APPROPRIATIONS
2019-2020 ADOPTED BUDGET

Account Code	Department	2018-2019 ADOPTED BUDGET	2019-2020 ADOPTED BUDGET
GENERAL GOVERNMENTAL SUPPORT			
1.1010.	BOARD OF TRUSTEES		
.1	Personal Services	42,800	40,400
.2	Equipment	1,000	1,000
	Total Equipment	1,000	1,000
.4	Contractual Expenses		
.401	Office Supplies	200	200
.430	Printing and Advertising	2,500	2,500
.435	Contractual Services:		
.4351	Auditor	22,500	24,000
.4352	Financial Advisor	1,500	1,500
.4353	Labor Specialist	15,000	16,000
.4354	Grant Writer	36,000	30,000
.4355	Actuarial Services	4,500	6,000
.4359	Engineering Services	750	750
.436	Asset Inventory Services	10,000	10,000
.470	Expense and Travel	750	750
.485	Cell Phone	1,500	1,500
	Total Contractual Expenses	95,200	93,200
	TOTAL BOARD OF TRUSTEES	139,000	134,600
1.1110.	VILLAGE JUSTICE		
.1	Personal Services	64,310	64,420
.2	Equipment		
	Miscellaneous Equipment	1,000	1,000
	Total Equipment	1,000	1,000
.4	Contractual Expenses		
.401	Office Supplies	1,000	1,000
.409	Law Books	600	600
.430	Printing and Advertising	600	600
.431	Telephone	0	0
.432	Dues and Subscriptions	250	350
.435	Contractual Services	4,800	4,800
.436	Postage, Freight, Express	250	500
.470	Expense and Travel	500	500
.471	Bailiff	2,700	2,700
.473	Copier Maintenance	2,000	1,800
	Total Contractual Expenses	12,700	12,850
	TOTAL VILLAGE JUSTICE	78,010	78,270
1.1210.	EXECUTIVE MAYOR		
.1	Personal Services	14,960	14,960
	Total Personal Services	14,960	14,960
.2	Equipment	750	750
	Total Equipment	750	750
.4	Contractual Expenses		
.401	Office Supplies	500	500
.402	Plaques & Awards	0	500
.430	Printing and Advertising	750	350
.431	Telephone	0	0
.432	Dues and Subscriptions	100	100
.453	Repair to Equipment	100	100
.470	Expenses and Travel	1,000	1,000
.485	Cell Phone	1,000	1,000
	Total Contractual Expenses	3,450	3,550
	TOTAL EXECUTIVE	19,160	19,260

1.1325.	FINANCE		
	TREASURER		
.1	Personal Services	130,815	136,700
		<hr/>	<hr/>
	Total Personal Services	130,815	136,700
.2	Equipment	2,500	2,500
		<hr/>	<hr/>
	Total Equipment	2,500	2,500
.4	Contractual Expenses		
.401	Office Supplies	3,500	3,500
.402	Records Mgmt. (Supplies/Labor)	1,000	1,000
.430	Printing and Advertising	6,500	7,000
.432	Dues and Subscriptions	1,500	1,500
.434	Professional Services -		
	Lease Payments (Copier / Postage Meter)	6,000	5,000
	Contractual Services:		
.4351	Printing of Tax Bills - Erie County	2,200	2,200
.4352	Service Maintenance Contracts	32,000	40,000
.4353	Payroll Service	12,000	12,000
.436	Postage	5,000	5,000
.470	Expense and Travel / Training	4,000	4,500
.474	Web Site & Internet Access & Software License	10,500	10,500
.485	Cell Phone	800	800
		<hr/>	<hr/>
	Total Contractual Expenses	85,000	93,000
	TOTAL TREASURER	218,315	232,200
		<hr/>	<hr/>
1.1420.	LAW		
.1	Personal Services	42,455	43,300
.4	Contractual Expenses		
.401	Office Supplies	100	100
.409	Law Books	1,300	1,300
.430	Printing/Advertising	0	0
.431	Telephone	0	0
.432	Dues and Subscriptions	0	0
.435	Contractual Services:		
	Dictation Machine Maintenance	240	240
.436	Postage	0	0
.470	Expense and Travel	1,250	1,500
.471	Miscellaneous Legal Fees	0	0
		<hr/>	<hr/>
	Total Contractual Expense	2,890	3,140
	TOTAL LAW	45,345	46,440
		<hr/>	<hr/>
1.1450.	ELECTIONS		
.1	Personal Services	1,275	0
.4	Contractual Expenses		
.401	Office Supplies/Board of Elections Personnel	100	0
.430	Advertising	150	0
		<hr/>	<hr/>
	Total Contractual Expenses	250	0
	TOTAL ELECTIONS	1,525	0
		<hr/>	<hr/>
1.1620.	SHARED SERVICES		
	MUNICIPAL BUILDING		
.1	Personal Services	30,000	30,000
.2	Equipment	0	0
.4	Contractual Expenses		
.402	Janitorial Supplies	2,500	2,500
.419	Building Maintenance	0	0
.430	Fire Alarm Inspection	1,000	1,000
.431	Elevator Maintenance	4,500	5,000
.435	Contractual Services	3,500	3,000
.437	Fire Alarm Maintenance	300	300
.438	Electric	14,000	14,000
.439	Telephone	2,500	2,500
.440	Gas	12,000	12,000
.441	Water	725	725

.450	Building and Grounds Maintenance	7,500	7,500
.453	Equipment Repair and Maintenance	8,000	8,000
.456	Backflow Repairs	0	0
.476A	Replace old electric service / bldg electric	0	0
	Total Contractual Expenses	56,525	56,525
	TOTAL MUNICIPAL BUILDING	86,525	86,525
1.1621.	NORTH END FIRE HALL		
.1	Personal Services	7,500	7,500
.2	Equipment	0	0
.4	Contractual Expenses		
.419	Janitorial Supplies	2,500	2,500
.435	Contractual Services	250	250
.437	Fire Alarm Maintenance	300	300
.438	Electric	4,400	4,400
.439	Telephone	500	500
.440	Gas	3,500	3,500
.441	Water	500	500
.450	Repairs	2,500	2,500
.453	Building and Grounds Maintenance	2,500	2,500
.454	Roof Maintenance Contract	0	0
.456	Backflow Repairs	0	0
	Total Contractual Expenses	16,950	16,950
	TOTAL NORTH END FIRE HALL	24,450	24,450
1.1640.	DEPARTMENT PUBLIC WORKS GARAGE		
.1	Personal Services	330,000	340,000
.2	Equipment		
	Miscellaneous -	1,000	1,000
	Total Equipment	1,000	1,000
.4	Contractual Expenses		
.402	Janitorial Supplies	3,500	3,500
.403	Uniforms	6,000	6,000
.431	Telephone	2,000	2,000
.435	Contractual Services	5,000	6,000
.436	Environmental Disposal	1,500	1,500
.437	Fire Alarm Maintenance	300	300
.439	Electric	11,000	10,000
.440	Gas	20,000	20,000
.441	Water	2,000	2,000
.450	Building and Grounds Maintenance	10,000	10,000
.453	Repairs	4,500	4,500
.455	Fleet Maintenance Software - Annual Fee	0	2,500
.475	Roof Maintenance	500	500
.485	Cell Phone	2,000	2,000
	Total Contractual Expenses	68,300	70,800
	TOTAL DEPARTMENT PUBLIC WORKS GARAGE	399,300	411,800
	SPECIAL ITEMS		
1.1380.4	Fiscal Agent / Bank Fees	1,200	1,200
1.1910.4	Unallocated Insurance	125,000	135,000
1.1920.4	Municipal Association Dues	6,250	6,500
1.1930.4	Judgments and Claims	1,000	1,000
1.1950.4	Taxes and Assessments on Municipal Property	1,200	1,200
1.1960.4	Property Tax Cancellation / Refund (Auth by County)	5,000	5,000
1.1989.9	General Gov't Support - Storage Facility Lease	12,750	12,750
1.1990.9	Contingent Account - Unclassified	40,000	30,000
	TOTAL SPECIAL ITEMS	192,400	192,650
	TOTAL GENERAL GOVERNMENTAL SUPPORT	1,204,030	1,226,195

PUBLIC SAFETY

1.3120.	POLICE		
.1	Personal Services - Crossing Guards	60,000	61,200
.4	Contractual Expenses		
.403	Uniforms / Safety Materials - Crossing Guards	750	1,000
.475	Town of Lancaster Police Fund - Sales Tax	925,000	925,000
	Total Contractual Expenses	925,750	926,000
	TOTAL POLICE	985,750	987,200
1.3411.	FIRE DEPARTMENT		
.1	Personal Services		
	Personal Services - Fire Chief - PT	5,200	5,200
.2	Equipment	1,000	1,000
.2602	Turnout Gear	25,000	22,000
.2603	Fire Coats/Uniforms	250	250
.2604	Monitor II Pagers	7,000	7,000
.2607	Radio Equipment Maintenance	1,000	1,000
.26010	Copier	1,600	1,600
.26015	Hose Adaptors/Fittings	1,000	600
.26018	Absorbent Materials/Flares	250	250
.26019	First Aid	1,500	1,000
.26023	Fire Extinguishers	300	300
.26026	SCBA Bottles	5,000	5,000
.26034	Asst. Hand Tools	2,000	2,000
.26035	Batteries	750	750
.26038	Tarps	200	200
.26043	CO Detector Meters	750	1,000
	Total Equipment	47,600	43,950
.4	Contractual Expenses		
.401	Office Supplies	1,400	1,400
.416	Gasoline and Oil	12,000	12,000
.432	Dues and Subscriptions	3,250	3,250
.435	Fire Education Program	1,200	1,500
.436	Postage	500	500
.439	Fire Police	800	800
.440	Recruitment and Retention Program	0	600
.455	Repairs and Maintenance - Public Safety Equipment	1,500	1,750
.456	Repairs and Maintenance - Vehicles / Apparatus	9,500	9,000
.470	Training	7,000	6,000
.471	Physicals	11,000	10,000
.472	Expense and Travel - Inspection	1,200	1,200
.475	Expense and Travel - FDIC Conference	0	2,000
.476	Expense and Travel - Legislation and Chaplin's Conference	500	0
.477	Red Alert Program & Information Technology	4,000	6,500
.479	Yearly Service & Certification/Inspection	8,000	8,500
.481	Rescue Rope	200	200
.482	Hydrant Rental	74,680	74,680
.485	Cell Phones / Data Plans	4,000	4,500
	Total Contractual Expenses	140,730	144,380
1.9560.9	Transfer to Equipment Reserve Fund - Chief Vehicles	20,000	20,000
	TOTAL FIRE DEPARTMENT	213,530	213,530
1.3620.	SAFETY INSPECTION		
.1	Personal Services	10,200	10,200
.401	Materials/ Training/ Other Expenses	2,000	2,000
	TOTAL SAFETY INSPECTION	12,200	12,200

1.3989.	BUILDING INSPECTION		
.1	Personal Services		
	Personal Services - Codes Enforcement Officer	24,440	24,900
.4	Contractual Expenses		
.416	Materials - Codes Enforcement Officer	600	600
.417	Fuel & Maintenance - Codes Enforcement Officer	1,800	2,000
.432	Dues & Subscriptions - Codes Enforcement Officer	100	100
.435	Contractual Svcs. - Town of Lancaster	26,000	27,000
.436	Postage	0	500
.470	Education / Travel - Codes Enforcement Officer	500	500
.485	Cell Phone	1,000	1,000
	Total Contractual Expenses	<u>30,000</u>	<u>31,700</u>
	TOTAL BUILDING INSPECTION	<u>54,440</u>	<u>56,600</u>
1.3990.	DISASTER PREPAREDNESS		
.1	Personal Services - OEM Director	1,590	1,620
.2	Equipment	1,000	1,000
	Total Equipment	1,000	1,000
.4	Contractual Expenses		
.401	Office Supplies	500	500
.402	Misc. Supplies	1,400	1,400
.436	Training	1,000	1,000
.474	Website & Info Technology	2,000	2,000
.475	Expense and Travel (Mileage)	1,000	1,000
.476	Mobile Phone & Data Card	1,500	1,500
.477	Radio Batteries	100	100
.479	Pagers	500	500
.480	Jumpsuits	100	100
	Total Contractual Expenses	<u>8,100</u>	<u>8,100</u>
	TOTAL DISASTER PREPAREDNESS	<u>10,690</u>	<u>10,720</u>
	TOTAL PUBLIC SAFETY	<u>1,276,610</u>	<u>1,280,250</u>

HEALTH

1.4020.	REGISTRAR OF VITAL STATISTICS		
.1	Personal Services	4,200	4,200
.4	Contractual Expenses		
.401	Supplies & Materials	100	100
.435	Contractual Services	250	250
	TOTAL HEALTH	4,550	4,550

TRANSPORTATION

1.5010.	STREETS ADMINISTRATION		
.1	Personal Services	179,955	187,010
.2	Equipment		
	Engineer Equipment	500	500
.4	Contractual Expenses		
.402	Office Supplies	2,500	2,500
.403	Computer Software	500	500
.405	Meal Allowance	200	200
.406	Professional Training	750	750
.430	Printing and Advertising	250	250
.435	Contractual - Medical and Optical	1,000	1,000
.436	Postage	100	100
.441	Computer Maintenance	500	500
.442	Safety and Training	4,000	3,500
.471	Expense and Travel	1,500	2,000
.472	Alcohol & Drug Testing	1,000	1,000
.473	Annual Hosting Fee - GIS System	500	500
	Total Contractual Expenses	12,800	12,800
	TOTAL STREETS ADMINISTRATION	193,255	200,310
1.5110.	STREETS MAINTENANCE		
.1	Personal Services	304,688	309,956
.2	Equipment -	5,000	5,000
.4	Contractual Expenses		
.401	Highway Markings	4,500	4,500
.412	Signs	6,000	5,000
.413	Resurfacing Materials	6,000	8,000
.416	Gasoline and Oil	16,000	16,000
.417	Tires and Batteries	5,000	5,000
.419	Tools and Paint	8,000	7,000
.434	Paving and Reconstruction	50,000	50,000
.435	Service Maintenance Contract	3,000	3,000
.452	Repairs and Maintenance to Trucks and Related Equipment	20,000	20,000
.475	Unclassified - Pest Control	1,000	1,000
	Total Contractual Expenses	119,500	119,500
	TOTAL STREETS MAINTENANCE	429,188	434,456
1.5112.	CONSOLIDATED HIGHWAY IMPROVEMENT PROGRAM		
.1	Personal Services	0	0
.4	Contractual Expenses		
.434	Paving and Reconstruction	201,940	201,940
.453	O & M	0	0
	Total Contractual Expenses	201,940	201,940
	TOTAL CONSOLIDATED HIGHWAY IMPROVEMENT PROGRAM	201,940	201,940

1.5132.	SNOW REMOVAL		
.1	Personal Services	180,000	185,000
.2	Equipment / Plow	2,500	2,000
.4	Contractual Expenses		
.405	Meal Allowance	1,500	1,500
.414	Materials - Snow Plow Parts	3,500	3,500
.415	Chemicals - Road Salt Grit	80,000	80,000
.416	Gasoline and Oil	12,500	12,500
.417	Tires and Batteries	4,000	4,500
.430	Contractual Services	1,250	1,250
.452	Repairs and Maintenance to Trucks and Related Equipment	28,000	28,000
.475	Tires (Highlift)	0	0
	Total Contractual Expenses	130,750	131,250
	TOTAL SNOW REMOVAL	313,250	318,250
1.5182.	STREET LIGHTING		
.2	Equipment	0	0
.4	Contractual Expenses		
.434	Contractual Services - Traffic Signal Maintenance	5,000	5,000
.438	Highway Lighting, N.Y.S. Gas and Electric	112,500	115,000
.450	Repairs Street Light Bases / Poles	2,500	2,500
.451	Relamp Central Ave / Village-Owned Lights	1,000	1,000
	Total Contractual Expenses	121,000	123,500
	TOTAL STREET LIGHTING	121,000	123,500
1.5410.	SIDEWALKS		
.4	Contractual Expenses Sidewalk Replacement Program	30,000	30,000
	TOTAL SIDEWALKS	30,000	30,000
	TOTAL TRANSPORTATION	1,288,633	1,308,456
	CULTURE AND RECREATION		
1.7110.	PARKS		
.1	Personal Services	25,000	30,000
.2	Equipment, Mowers & Mini Sweeper	3,000	3,000
.4	Contractual Expenses		
.414	Materials - Other	5,000	3,500
.415	Chemicals and Fertilizer	1,000	2,500
.416	Gas and Oil	3,000	3,000
.432	Fertilizer / Weed Control Program	5,000	5,000
.434	Trees	4,000	4,000
.435	Maintenance Landscaping Materials	6,000	6,000
.438	Electric	500	500
.441	Water	250	250
.453	Repairs to Equipment	5,000	5,000
	Total Contractual Expenses	29,750	29,750
	TOTAL PARKS	57,750	62,750
1.7510.	HISTORIAN		
.4	Contractual Expenses		
.401	Office Supplies	500	500
.432	Dues and Subscriptions	100	100
.470	Expense and Travel	0	0
	Total Historian	600	600

1.7520.	HISTORIC DISTRICT		
.401	Office Supplies	150	150
.432	Dues & Subscriptions	400	400
.434	Professional Services - Secretary	2,040	2,040
	- Historic Preservation Commission Members	6,000	6,000
.435	Contractual Services	300	300
.470	Expense and Travel	400	400
.471	Education and Training	400	400
	Total Historic District	<u>9,690</u>	<u>9,690</u>
1.7550.	CELEBRATIONS		
.1	Personal Services - Electrical Laborer	2,000	2,000
.102	DPW - overtime	30,000	30,000
.103	DPW - regular time	60,000	50,000
	Total Personal Services	<u>92,000</u>	<u>82,000</u>
.2	Equipment	<u>500</u>	<u>500</u>
.4	Contractual Expenses	0	0
.401	Car & Cycle Show	2,000	2,000
.402	Independence Days - 4th of July	34,500	36,000
.404	Taste of Lancaster / Arts in the Village	10,500	9,000
.408	Fall Euro Market	100	0
.413	Zombieville	1,000	1,000
.414	Spring Euro Market	100	0
.425	Christmasville / Tree Lighting	5,000	8,500
.420	Misc Overhead - Electric, Cell Phone, & Supplies	16,800	13,500
.435	Contractual Expenses - Events Director Contract Fees	14,500	15,000
.430	Parking rent - Boys & Girls Club	2,500	2,500
	Total Celebrations	<u>179,500</u>	<u>170,000</u>
	TOTAL CULTURE AND RECREATION	<u>247,540</u>	<u>243,040</u>
	HOME AND COMMUNITY SERVICES		
1.8010.	ZONING		
.4	Contractual Expenses		
.430	Printing and Advertising	600	750
.434	Professional Services - ZBA Members	1,800	2,250
.436	Postage, Freight, Express	0	0
	Total Contractual Expenses	<u>2,400</u>	<u>3,000</u>
	TOTAL ZONING	<u>2,400</u>	<u>3,000</u>
1.8020.	PLANNING		
.1	Personal Services - Secretary	1,965	2,005
	Total Personal Services	<u>1,965</u>	<u>2,005</u>
.4	Contractual Expenses		
.401	Office Supplies	100	100
.432	Dues and Subscriptions	300	300
.434	Professional Services - Planning Commission Members	5,600	5,600
.435	Planning Consultant	1,500	1,500
.436	Postage	250	250
.470	Expense and Travel	300	300
.471	Education and Training	500	500
	Total Contractual Expenses	<u>8,550</u>	<u>8,550</u>
	TOTAL PLANNING	<u>10,515</u>	<u>10,555</u>
1.8160.	REFUSE AND GARBAGE		
.1	Personal Services	120,000	125,000
.4	Contractual Expenses		
.416	Gasoline and Oil	9,000	9,000
.417	Tires and Batteries	500	500
.434	Contractual Services:		
	Dumping/Disposal Charges	1,000	1,000
.453	Equipment Repair and Maintenance	6,000	6,000
.476	Pest Control - Skunks	0	0
	Total Contractual Expenses	<u>16,500</u>	<u>16,500</u>
	TOTAL REFUSE AND GARBAGE	<u>136,500</u>	<u>141,500</u>

1.8170.	STREET CLEANING		
.1	Personal Services	35,000	30,000
.4	Contractual Expenses		
.414	Materials - Other-Shovels, Steel Brooms	2,500	2,500
.416	Gasoline and Oil	9,000	9,000
.417	Tires and Batteries	1,200	1,200
.441	Water	500	500
.452	Repairs and Maintenance to Trucks and Related Equipment	10,000	10,000
	Total Contractual Expenses	23,200	23,200
	TOTAL STREET CLEANING	58,200	53,200
1.8510.	BEAUTIFICATION		
.4	Contractual Services		
.401	Supplies and Materials	4,500	4,500
.431	Flowers & Hanging Baskets - Central Business District	1,000	1,000
.435	Contractual Services	500	500
.438	Electric - Central Business District Trees / Receptacles	4,000	4,000
	Total Contractual Expenses	10,000	10,000
	TOTAL BEAUTIFICATION	10,000	10,000
1.8540.	DRAINAGE		
.1	Personal Services	22,500	22,500
.4	Contractual Services		
.414	Materials and Pipe	10,000	10,000
.416	Gasoline and Oil	4,000	4,000
.435	Contractual Services		
.453	MS4 Compliance Equipment Repair	5,000	5,000
	Total Contractual Expenses	24,000	24,000
	TOTAL DRAINAGE	46,500	46,500
1.8560.	SHADE TREES		
.1	Personal Services	125,000	125,000
.2	Equipment		
.250	Other Equipment: Saws	2,000	2,000
.4	Contractual Expenses		
.416	Gasoline and Oil	6,500	6,500
.435	Bucket Truck Safety Inspection	1,500	1,500
.452	Truck Repair and Maintenance	5,500	5,500
.475	Unclassified	3,000	3,000
.476	Contractual Removal by Others	3,000	3,000
	Total Contractual Expenses	19,500	19,500
	TOTAL SHADE TREES	146,500	146,500
1.8989.	ECONOMIC DEVELOPMENT		
.1	Personal Services		
	Director of Economic Development	1,800	1,800
	Total Personal Services	1,800	1,800
.2	Equipment	0	0
	Total Equipment	0	0
.4	Contractual Expenses		
.401	Office Supplies	500	500
.430	Printing/Advertising	500	500
.432	Dues & Subscriptions	0	0
.435	Contractual Services	1,000	1,000
.436	Postage	200	200
.437	Consulting Fees - Marketing	2,800	36,000
.470	Expense & Travel	0	0
.471	Education & Training	0	0
	Total Contractual	5,000	38,200
	TOTAL ECONOMIC DEVELOPMENT	6,800	40,000
	TOTAL HOME AND COMMUNITY SERVICES	417,415	451,255

EMPLOYEE BENEFITS			
1.9010.8	State Retirement - Employees	360,000	360,000
1.9030.8	Social Security	146,000	146,500
1.9040.8	Workmen's Compensation	215,000	220,000
1.9040.8	Workmen's Compensation - Fire District	100,000	100,000
1.9050.8	Unemployment Insurance	6,000	6,000
1.9055.8	Disability Insurance	3,000	3,000
1.9060.8	Hospital and Medical Insurance	750,000	750,000
1.9060.9	Service Awards Program	260,000	250,000
	TOTAL EMPLOYEE BENEFITS	1,840,000	1,835,500
INTERFUND TRANSFERS			
1.9500.9	Transfer to Capital Projects	0	0
1.9560.9	Transfer to Equipment Reserve Fund	40,000	50,000
	TOTAL INTERFUND TRANSFERS	40,000	50,000
DEBT SERVICE			
1.9710.6	Serial Bond - Principal	275,408	275,406
.7	Serial Bond - Interest	56,651	49,025
1.9730.6	Bond Anticipation Notes - Principal	0	0
.7	Bond Anticipation Notes - Interest	0	0
	TOTAL DEBT SERVICE	332,059	324,431
	TOTAL GENERAL FUND APPROPRIATIONS	6,650,837	6,723,677

<p>VILLAGE OF LANCASTER, NY SEWER FUND - ADOPTED BUDGET SUMMARY FOR FISCAL YEAR JUNE 1, 2019 TO MAY 31, 2020</p>
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	2018-2019 ADOPTED BUDGET	2019-2020 ADOPTED BUDGET
Appropriations	962,225	1,062,704
Less: Estimated Revenues	<u>962,225</u>	<u>1,062,704</u>
Fund Balance To Be Appropriated	<u>0</u>	<u>0</u>

VILLAGE OF LANCASTER, NY SEWER FUND - ESTIMATED REVENUES 2019-2020 ADOPTED BUDGET

Account Code	Account	2018-2019 ADOPTED BUDGET	2019-2020 ADOPTED BUDGET
3.2122.	Service Charges - Sewer Rents	892,055	1,016,194
3.2128.	Interest and Penalties on Sewer Rents	17,150	20,000
3.5050.	Interfund Transfer for Debt Service	<u>53,020</u>	<u>26,510</u>
	TOTAL ESTIMATED REVENUES - SEWER FUND	<u>962,225</u>	<u>1,062,704</u>

VILLAGE OF LANCASTER, NY
SEWER FUND - APPROPRIATIONS
2019-2020 ADOPTED BUDGET

Account Code	Account	2018-2019 ADOPTED BUDGET	2019-2020 ADOPTED BUDGET
SPECIAL ITEMS			
3.1910.4	Unallocated Insurance	4,200	5,400
3.1990.4	Contingent Account - Future Projects / Debt Service	<u>60,000</u>	<u>50,000</u>
	TOTAL SPECIAL ITEMS	<u>64,200</u>	<u>55,400</u>
3.8115. ADMINISTRATION			
.1	Personal Services		
.101	DPW	52,055	52,740
.102	Clerk- Treasurer Office	<u>9,185</u>	<u>9,380</u>
	Total Personal Services	<u>61,240</u>	<u>62,120</u>
.2	Equipment	0	0
.4	Contractual Expenses		
.401	Office Supplies	700	700
.405	Meal Allowance	500	500
.430.1	Printing - DPW	150	150
.430.2	Printing - Clerk/Treasurer	2,000	2,000
.436.1	Postage - DPW	100	100
.436.2	Postage - Clerk/Treasurer	6,000	6,000
.450	Office Supplies - Clerk/Treasurer	300	300
.451	Software Support & Maintenance - Clerk/Treasurer	4,000	4,000
.470	Expense and Travel	250	250
.471	Training	300	300
.472	Safety Training	1,000	1,000
.473	Safety Training, OSHA	2,000	2,000
.485	Cell Phone	<u>0</u>	<u>0</u>
	Total Contractual Expenses	<u>17,300</u>	<u>17,300</u>
	TOTAL ADMINISTRATION	<u>78,540</u>	<u>79,420</u>
3.8120. SANITARY SEWERS			
.1	Personal Services	180,000	190,000
.2	Equipment		
	Equipment	10,000	10,000
.4	Contractual Expenses		
.415	Chemicals	10,000	10,000
.416	Fuel and Lube Products	5,000	5,000
.433	Pollution Control	15,000	10,000
.434	Infrastructure / Sewer Lines - Repairs & Materials (DPW)	10,000	10,000
.435	Contractual Services - Engineer / Contractor	40,000	40,000
.453	Repairs and Maintenance to Equipment / Vehicles	10,000	12,500
.454	Flow Monitor Maintenance	5,000	5,000
.455	Video Inspection	14,000	10,000
.456	Reporting Analysis	<u>10,000</u>	<u>10,000</u>
	Total Contractual Expenses	<u>119,000</u>	<u>112,500</u>
	TOTAL SANITARY SEWER	<u>309,000</u>	<u>312,500</u>
3.8130. SEWAGE TREATMENT AND DISPOSAL			
.2	Equipment		
	Miscellaneous	1,000	1,000
.4	Contractual Expenses		
.461	Pump Maintenance	<u>1,000</u>	<u>1,000</u>
	TOTAL SEWAGE TREATMENT AND DISPOSAL	<u>2,000</u>	<u>2,000</u>

EMPLOYEE BENEFITS			
3.9010.8	State Retirement	35,000	35,000
3.9030.8	Social Security	22,500	22,500
3.9040.8	Workmen's Compensation	35,000	40,000
3.9060.8	Hospital and Medical Insurance	45,000	45,000
3.9065.8	Disability Insurance	600	600
	TOTAL EMPLOYEE BENEFITS	<u>138,100</u>	<u>143,100</u>
DEBT SERVICE			
3.9710.6	Serial Bonds - Principal	274,592	274,594
.7	Serial Bonds - Interest	95,793	87,241
3.9730.6	Bond Anticipation Notes - Principal	0	0
.7	Bond Anticipation Notes - Interest (Net of Premium)	0	39,545
3.9785.6	Installment Debt - Lease Payment - Principal	0	55,515
.7	Installment Debt - Lease Payment - Interest	0	13,389
	TOTAL DEBT SERVICE	<u>370,385</u>	<u>470,284</u>
	TOTAL SEWER FUND APPROPRIATIONS	<u>962,225</u>	<u>1,062,704</u>

VILLAGE OF LANCASTER, NY
GENERAL FUND
2019-20 Schedule of Salaries and Wages

Account Code	Department/Title	No. of Persons	Rate of Compensation	Total Appropriations	Department Total
1.1010.	BOARD OF TRUSTEES Trustees - Maute, Quinn, Ruda, Rudz	4	10,100	40,400	40,400
1.1110.	VILLAGE JUSTICE Village Justice - Bumbalo Acting Village Justice - Rinow Court Clerk - Francis Contractual Services - Jack Bromwich (\$15.30 / hour) - covered under expense line .471	1 1 1	19,380 5,670 39,370	19,380 5,670 39,370	64,420
1.1210.	MAYOR Mayor - Schroeder Deputy Mayor - Rudz	1 1	13,160 1,800	13,160 1,800	14,960
1.1325.	TREASURER Clerk-Treasurer - Stegmeier (95%) Budget Director - Stegmeier Deputy Clerk-Treasurer - Rozler (90%) Tax Clerk - Part Time - Biro (90%) Provision for Seasonal Help	1 1 1 1 1	85,950 1,800 \$17.43 \$16.00 7,500	81,650 1,800 28,650 17,100 7,500	136,700
1.1420.	LAW Deputy Village Attorney / Prosecutor - Dwan Village Attorney - Herdzik	1 1	8,490 34,810	8,490 34,810	43,300
1.1450.	ELECTIONS Chairperson Inspector	0 0	125 100	0 0	0
1.1620.	BUILDING Department of Public Works			30,000	30,000
1.1621.	NORTH END FIRE HALL Department of Public Works			7,500	7,500
1.1640.	CENTRAL GARAGE Department of Public Works			340,000	340,000
1.3120.	POLICE Crossing Guards (PT) - 7 Locations	10	\$12.75	61,200	61,200
1.3411.	FIRE DEPARTMENT Fire Chief (PT) - Moore	1	5,200	5,200	5,200
1.3620.	SAFETY INSPECTION Fire / Safety Inspector - Kuhlmeiy	1	\$15.30/hr	10,200	10,200
1.3989.	BUILDING INSPECTION Codes Enforcement Officer PT - Shawn Marshall Laborer - Asst. to Codes Enforcement Officer - Smith	1 1	\$17.25/hr \$12.81/hr	14,200 10,700	24,900
1.3990.	EMERGENCY MANAGEMENT OEM Director - Kuhlmeiy	1	1,620	1,620	1,620
1.4020.	REGISTRAR OF VITAL STATISTICS Registrar of Vital Statistics - Stegmeier Deputy Registrar - Biro	1 1	3,500 700	3,500 700	4,200
1.5010.	STREET ADMINISTRATION Superintendent - Cansdale (75.00%) Account Clerk-Typist (PT) - M. Rinow (75.00%) Clerk-Typist - Zajac (75.00%) General Crew Chief - Miller, Jr (75.00%) Provision for Crew Chief Overtime Acting General Crew Chief - (100%) Longevity	1 1 1 1 1 1 1	87,100 \$17.62 / hour \$17.78 / hour 66,870 17,500 8,500 4,600	65,325 13,110 27,825 50,150 17,500 8,500 4,600	187,010
1.5110.	STREETS MAINTENANCE Department of Public Works			309,956	309,956

1.5112.	<u>CONSOLIDATED HIGHWAY</u> Improvement Program	0	0	0	0
1.5132.	<u>SNOW REMOVAL</u> Department of Public Works			185,000	185,000
1.7110.	<u>PARKS</u> Department of Public Works			30,000	30,000
1.7520.	<u>HISTORIC PRESERVATION COMMISSION</u> Professional Services - (covered under expense line .434) Secretary - Contractual Services - \$170 per month Board Chairperson (1) - Stipend \$100 per meeting Board Members (6 + Alternates) - Stipend \$75 per meeting				0
1.7550.	<u>CELEBRATIONS</u> Department of Public Works (regular time) Department of Public Works (overtime) Electrical Laborer -	1	\$12.56/hr	50,000 30,000 2,000	82,000
1.8010.	<u>ZONING</u> Professional Services - (covered under expense line .434) Board Members (5) - Stipend \$30 per hearing				0
1.8020.	<u>PLANNING</u> Secretary (Clerk-Typist)- Part-Time - Maciejewski Professional Services - (covered under expense line .434) Board Chairperson (1) - Stipend \$100 per meeting Board Members (6 + Alternates) - Stipend \$ 75 per meeting	1	2,005	2,005	2,005
1.8160.	<u>REFUSE AND GARBAGE</u> Department of Public Works			125,000	125,000
1.8170.	<u>STREET CLEANING</u> Department of Public Works			30,000	30,000
1.8540.	<u>DRAINAGE</u> Department of Public Works			22,500	22,500
1.8560.	<u>SHADE TREES</u> Department of Public Works			125,000	125,000
1.8989.	<u>ECONOMIC DEVELOPMENT</u> Director of Economic Development - Trustee Ruda			1,800	1,800
TOTAL GENERAL FUND SALARIES AND WAGES					1,884,871

VILLAGE OF LANCASTER, NY SEWER FUND 2019-20 Schedule of Salaries and Wages
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Account Code	Department/Title	No. of Persons	Rate of Compensation	Total Appropriations	Department Total
3.8115.	SEWER ADMINISTRATION				
	Department of Public Works				62,120
	Superintendent - Cansdale (25.00%)	1	87,100	21,775	
	Account Clerk-Typist (PT) - M. Rinow (25.00%)	1	\$17.62 / hour	4,370	
	Clerk-Typist - Zajac (25.00%)	1	\$17.78 / hour	9,275	
	General Crew Chief - Miller, Jr (25.00%)	1	66,870	16,720	
	Clerk-Treasurer - Stegmeier (5%)	1	85,950	4,300	
	Deputy Clerk-Treasurer - Rozler (10%)	1	\$17.43 / hr	3,180	
	Part-Time Clerk - Biro (10%)	1	\$16.00 / hr	1,900	
	Longevity		600	600	
3.8120.	SANITARY SEWERS				
	Department of Public Works			190,000	190,000
	TOTAL SEWER FUND SALARIES AND WAGES				252,120

Village of Lancaster, N.Y.
DEPARTMENT OF PUBLIC WORKS
SCHEDULE AND ALLOCATION OF SALARIES & WAGES
2019-20 ADOPTED BUDGET

	Effective Hourly Rate	Budgeted Positions	2018-2019 ADOPTED	2019-2020 ADOPTED
DEPARTMENT OF PUBLIC WORKS:				
Superintendent - Cansdale	\$41.88	1	85,400	87,100
Account - Clerk Typist (PT hourly) - Rinow	\$17.62	1	17,140	17,480
MEO - Simme, Snyder, Rath, Cisco Marino, Durkin, Seelig, Burke	\$30.46	8	498,782	506,854
General Crew Chief - Miller, Jr.	\$32.15	1	66,870	66,870
Heavy Equipment Operator - Sewer - Latello	\$30.80	1	63,058	64,064
Auto Mechanic I - Dennis, Jr., Schurkus	\$31.36	2	128,370	130,458
Laborer- Dickman, Rogala, Stoldt, Mamott, Guarino, Mancuso, Gee, McCadden, Lista	\$29.82	9	549,478	558,230
Laborer - Seasonal (6 maximum)	\$14.00	6	40,000	50,000
Clerk Typist - Zajac	\$17.78	1	36,400	37,100
Acting General Crew Chief	\$32.15	N/A	8,500	8,500
TOTAL PUBLIC WORKS			1,493,998	1,526,656
VILLAGE HALL / CENTRAL GARAGE:				
Village Hall / Central Garage - Cleaner - Wetzler	\$12.75	1	17,500	17,850
TOTAL CENTRAL GARAGE SALARIES & WAGES			17,500	17,850
OUT OF TITLE / OVERTIME / LONGEVITY:				
Out of Title (No Overtime)			45,000	45,000
Overtime			120,000	120,000
Longevity			5,200	5,200
TOTAL OUT OF TITLE / OVERTIME / LONGEVITY			170,200	170,200
TOTAL D.P.W. SALARIES AND WAGES			1,681,698	1,714,706

Village of Lancaster, N.Y.
DEPARTMENT OF PUBLIC WORKS
DISTRIBUTION OF SALARIES & WAGES
BY APPROPRIATION CODE
2019-20 ADOPTED BUDGET

	2018-2019 ADOPTED	2019-2020 ADOPTED
1.1620	30,000	30,000
1.1621	7,500	7,500
1.1640	330,000	340,000
1.5010	179,955	187,010
1.5110	304,688	309,956
1.5112	0	0
1.5132	180,000	185,000
1.7110	25,000	30,000
1.7550 - regular time	60,000	50,000
1.7550 - overtime	30,000	30,000
1.8160	120,000	125,000
1.8170	35,000	30,000
1.8540	22,500	22,500
1.8560	125,000	125,000
3.8115	52,055	52,740
3.8120	180,000	190,000
	1,681,698	1,714,706

VILLAGE OF LANCASTER, NY
SCHEDULE OF INDEBTEDNESS
2019-2020 ADOPTED BUDGET

Description	Period of Redemption	Interest Rate	Due Date	Balance at 6/1/2019	Principal	Balance at 5/31/2020	Interest
SERIAL BONDS							
GENERAL FUND:							
General Purposes	2014-2020	2.25%	5/1/2020	110,406	110,406	0	1,242
Central Avenue Streetscape	2014-2020	2.25%	11/1/2019				1,242
General Purposes	2009-2024	4.25%	7/1/2019	150,000	30,000	120,000	3,375
Sidewalks/ Salt Barn/ DPW Equipment	2009-2024	4.25%	1/1/2020				2,738
General Purposes	2010-2030	5.00%	2/1/2020	350,000	30,000	320,000	8,750
Fire Dept. - Custom Pumper	2010-2030	5.00%	8/1/2019				8,750
General Purposes	2011-2020	3.25%	8/15/2019	50,000	25,000	25,000	844
Street Sweeper/ Water Tower Painting	2011-2020	3.25%	2/15/2020				438
Public Improvement Serial Bonds - 2017	2017-2029	2.00%	3/1/2020	825,000	80,000	745,000	10,824
Fire Dept. - Ladder Truck	2017-2029	2.00%	9/1/2019				10,824
Total General Fund				1,485,406	275,406	1,210,000	49,025
SEWER FUND:							
General Purposes	2014-2020	2.25%	5/1/2020	24,594	24,594	0	277
Central Avenue Streetscape	2014-2020	2.25%	11/1/2019				277
General Purposes	2008-2028	4.00%	12/15/2019	1,350,000	150,000	1,200,000	27,281
Repairs - Holland/ Old Lake/ Colonial	2008-2028	4.00%	6/15/2019				27,281
General Purposes	2012-2032	2.00%	7/15/2019	1,400,000	100,000	1,300,000	16,563
Repairs - Como/Christen, Newell, Sturm	2012-2032	2.00%	1/15/2020				16,563
Total Sewer Fund				2,774,594	274,594	2,500,000	87,241
TOTAL SERIAL BONDS				4,260,000	550,000	3,710,000	136,266

LEASES - INSTALLMENT DEBT

SEWER FUND:							
M&T Bank - Sewer Jet Equipment	2019-2023	4.329%	7/20/2019	303,197	55,515	247,682	13,389
TOTAL LEASES - INSTALLMENT DEBT				303,197	55,515	247,682	13,389

BOND ANTICIPATION NOTES (BAN)

SEWER FUND:							
Description	Period	Interest Rate	Due Date	BAN Amount	Budgeted Principal Paydown	Net Interest Cost	Project Estimated Payoff
Sanitary Sewer Work - DEC Consent Order	1 Year	2.75%	3/19/2020	2,000,000	0	39,545	20-25 Years
TOTAL BOND ANTICIPATION NOTES (BAN)				2,000,000	0	39,545	

VILLAGE OF LANCASTER, NY
DELINQUENT SEWER AND PROPERTY MAINTENANCE
FOR JUNE 1, 2019 TO MAY 31, 2020 TAX LEVY

	2019-20 TAX LEVY
GENERAL FUND - LOT CLEAN UP	1,550
SEWER FUND- UNPAID SEWER W/PENALTY	<u>120,292</u>
TOTAL DELINQUENT SEWER AND PROPERTY MAINTENANCE	<u>121,842</u>