



Village of Lancaster

ADOPTED BUDGET

for the fiscal year
JUNE 1, 2021 through MAY 31, 2022

VILLAGE OF LANCASTER, NY
ADOPTED BUDGET
FOR FISCAL YEAR JUNE 1, 2021 TO MAY 31, 2022

PAGE #	TABLE OF CONTENTS
2	ADOPTED BUDGET Summary - All Funds
3	General Fund - ADOPTED BUDGET Summary
4	General Fund - Estimated Revenues
5-14	General Fund - Appropriations
15	Sewer Fund - ADOPTED BUDGET Summary
16	Sewer Fund - Estimated Revenues
17-18	Sewer Fund - Appropriations
19-20	General Fund - Schedule of Salaries and Wages
21	Sewer Fund - Schedule of Salaries and Wages
22	Department of Public Works - Schedule and Allocation of Salaries and Wages
22	Department of Public Works -Distribution of Salaries and Wages by Appropriation Code
23	Schedule of Indebtedness
24	Delinquent Water, Sewer and Lot Clean Up

VILLAGE OF LANCASTER, NY
 ADOPTED BUDGET SUMMARY - ALL FUNDS
 FOR FISCAL YEAR JUNE 1, 2021 TO MAY 31, 2022

	APPROPRIATIONS	ESTIMATED REVENUES	APPROPRIATED FUND BALANCE	RPTL 520 EXEMPTION REMOVALS	AMT TO BE RAISED BY TAXATION
GENERAL FUND	6,790,396	1,836,079	0	18,738	4,935,579
SEWER FUND	1,243,826	1,243,826	0	0	0
DELINQUENT SEWER & PROPERTY MAINTENANCE					0
TOTAL	8,034,222	3,079,905	0	18,738	4,935,579

VILLAGE OF LANCASTER, NY
 GENERAL FUND - ADOPTED BUDGET SUMMARY
 FOR FISCAL YEAR JUNE 1, 2021 TO MAY 31, 2022

Total Appropriations		6,790,396
LESS:		
Estimated Revenues Other Than Real Property Taxes		1,836,079
Appropriated Fund Balance		<u>0</u>
Total		1,836,079
Total Amount of General Fund Tax Levy		4,954,317
Prior Year Omitted Taxes - RPTL 520 Exemption Removals		<u>18,738</u>
Amount to be Raised by Real Property Taxes		<u>4,935,579</u>
Taxable Assessed Valuation	(Reflects 2020 Town Revaluation)	<u>650,421,223</u>
Tax Rate/\$1,000 of Taxable Assessed Valuation		7.588281
% Tax Rate Increase (Decrease)		-27.75%

2020-21 Tax Levy	4,954,096	(Includes Exemption Removals)
2021-22 Tax Levy	<u>4,954,317</u>	
	<u>221</u>	Increase / (Decrease)
	0.00 % Increase / (Decrease)	Tax Levy

Total Allowable Tax Levy Limit	5,124,896	3.45%
2021-22 Tax Levy	<u>4,954,317</u>	
Available Tax Levy Limit Balance	<u>170,579</u>	

VILLAGE OF LANCASTER, NY
 GENERAL FUND - ESTIMATED REVENUES
 2021-2022 ADOPTED BUDGET

Account Code	Account	2020-2021 ADOPTED BUDGET	2021-2022 ADOPTED BUDGET
OTHER TAX ITEMS			
1.1081	Payments in Lieu of Taxes	143,800	114,280
1.1090.	Interest and Penalties on Real Property	<u>34,000</u>	<u>34,000</u>
	Total	<u>177,800</u>	<u>148,280</u>
NON-PROPERTY TAX ITEMS			
1.1120.	Non-Property Tax Distribution by County	925,000	925,000
1.1130.	Utilities Gross Receipts Tax	75,000	80,000
1.1170.	Franchises	<u>125,000</u>	<u>140,000</u>
	Total	<u>1,125,000</u>	<u>1,145,000</u>
DEPARTMENTAL INCOME			
1.1230.	Treasurer Fees	2,000	7,500
1.1603.	Registrar Fees	1,500	1,200
1.1710.	Public Work Service - Property Maintenance	1,500	500
1.2110.	Zoning Fees - Variance Applications	2,625	4,000
1.2115.	Planning Commission Fees - Site Plan Review	<u>1,500</u>	<u>1,500</u>
	Total	<u>9,125</u>	<u>14,700</u>
CULTURE AND RECREATION			
1.2089.	Celebrations / Special Events	0	0
.001	Car & Cycle Show	0	0
.002	Independence Days - 4th of July	35,000	35,000
.004	Taste of Lancaster / Arts in the Village	0	0
.008	Fall Euro Market	0	0
.013	Zombieville	2,000	2,000
.014	Spring Euro Market	0	0
.025	Christmasville / Tree Lighting	2,000	2,000
1.2089.099	HPC - Certificate of Appropriateness Fees	<u>400</u>	<u>400</u>
1.2089.	Total Culture and Recreation	<u>39,400</u>	<u>39,400</u>
INTERGOVERNMENTAL INCOME			
1.2260.	Public Safety - Crossing Guard Shared Services	3,500	3,500
1.2302.	Snow Contract Proceeds	<u>2,430</u>	<u>2,600</u>
	Total	<u>5,930</u>	<u>6,100</u>
USE OF MONEY AND PROPERTY			
1.2401.	Interest Earnings	<u>1,000</u>	<u>1,000</u>
LICENSES AND PERMITS			
1.2545.	Solicitors Permits	1,200	1,200
1.2590.	Snow Plow Permits	<u>400</u>	<u>300</u>
	Total	<u>1,600</u>	<u>1,500</u>
FINES AND FORFEITURES			
1.2610.	Fines and forfeitures	<u>40,000</u>	<u>30,000</u>
SALES OF PROPERTY AND COMPENSATION FOR LOSSES			
1.2650.	Sale of Scrap	750	1,250
1.2680.	Insurance Recoveries	<u>5,000</u>	<u>2,500</u>
	Total	<u>5,750</u>	<u>3,750</u>
MISCELLANEOUS			
1.2750.	AIM - Related Payments	152,209	152,209
1.2770.	Other Unclassified Revenue	300	2,000
1.2771.	DWI Program	<u>200</u>	<u>200</u>
	Total	<u>152,709</u>	<u>154,409</u>
STATE AID			
1.3005.	State Aid, Mortgage Tax	75,000	90,000
1.3501.	State Aid, Consolidated Highway Aid (CHIPS)	<u>201,940</u>	<u>201,940</u>
	Total State Aid	<u>276,940</u>	<u>291,940</u>
1.5050.	INTERFUND TRANSFER FOR DEBT SERVICE	<u>0</u>	<u>0</u>
	TOTAL ESTIMATED REVENUES OTHER THAN REAL PROPERTY TAXES - GENERAL FUND	<u>1,835,254</u>	<u>1,836,079</u>

VILLAGE OF LANCASTER, NY
GENERAL FUND - APPROPRIATIONS
2021-2022 ADOPTED BUDGET

Account Code	Department	2020-2021 ADOPTED BUDGET	2021-2022 ADOPTED BUDGET
GENERAL GOVERNMENTAL SUPPORT			
1.1010.	BOARD OF TRUSTEES		
.1	Personal Services	40,400	40,400
.2	Equipment	1,000	1,000
	Total Equipment	1,000	1,000
.4	Contractual Expenses		
.401	Office Supplies	200	200
.430	Printing and Advertising	2,500	2,500
.435	Contractual Services:		
.4351	Auditor	24,000	24,000
.4352	Financial Advisor	1,500	1,500
.4353	Labor Specialist	16,000	16,000
.4354	Grant Writer	30,000	30,000
.4355	Actuarial Services	6,000	7,000
.4359	Engineering Services	30,000	15,000
.436	Asset Inventory Services	10,000	7,500
.470	Expense and Travel	750	750
.485	Cell Phone	1,500	1,600
	Total Contractual Expenses	122,450	106,050
	TOTAL BOARD OF TRUSTEES	163,850	147,450
1.1110.	VILLAGE JUSTICE		
.1	Personal Services	61,885	62,734
.2	Equipment		
	Miscellaneous Equipment	1,000	1,000
	Total Equipment	1,000	1,000
.4	Contractual Expenses		
.401	Office Supplies	1,000	1,000
.409	Law Books	600	700
.430	Printing and Advertising	800	800
.431	Telephone	0	0
.432	Dues and Subscriptions	350	450
.435	Contractual Services	4,800	4,000
.436	Postage, Freight, Express	500	1,300
.470	Expense and Travel	500	500
.471	Bailiff	2,700	2,500
.473	Copier Maintenance	1,800	1,800
	Total Contractual Expenses	13,050	13,050
	TOTAL VILLAGE JUSTICE	75,935	76,784
1.1210.	EXECUTIVE MAYOR		
.1	Personal Services	14,960	14,960
	Total Personal Services	14,960	14,960
.2	Equipment	750	750
	Total Equipment	750	750
.4	Contractual Expenses		
.401	Office Supplies	500	500
.402	Plaques & Awards	500	500
.430	Printing and Advertising	350	350
.431	Telephone	0	0
.432	Dues and Subscriptions	100	100
.453	Repair to Equipment	100	100
.470	Expenses and Travel	1,000	1,000
.485	Cell Phone	1,000	1,000
	Total Contractual Expenses	3,550	3,550
	TOTAL EXECUTIVE	19,260	19,260

FINANCE			
1.1325.	TREASURER		
.1	Personal Services	142,105	147,045
	Total Personal Services	142,105	147,045
.2	Equipment	2,500	2,500
	Total Equipment	2,500	2,500
.4	Contractual Expenses		
.401	Office Supplies	3,500	3,500
.402	Records Mgmt. (Supplies/Labor)	1,000	1,000
.430	Printing and Advertising	8,500	8,000
.432	Dues and Subscriptions	1,500	1,500
.434	Professional Services - Lease Payments (Copier / Postage Meter)	5,000	5,000
	Contractual Services:		
.4351	Printing of Tax Bills - Erie County	2,200	2,200
.4352	Service Maintenance Contracts	50,000	50,000
.4353	Payroll Service	13,500	13,500
.436	Postage	5,000	4,000
.470	Expense and Travel / Training	4,500	4,500
.474	Web Site & Internet Access & Software License	10,500	10,500
.485	Cell Phone	800	800
	Total Contractual Expenses	106,000	104,500
	TOTAL TREASURER	250,605	254,045
1.1420.	LAW		
.1	Personal Services	44,166	44,166
.4	Contractual Expenses		
.401	Office Supplies	100	0
.409	Law Books	1,350	1,450
.430	Printing/Advertising	0	0
.431	Telephone	0	0
.432	Dues and Subscriptions	50	50
.435	Contractual Services:		
	Dictation Machine Maintenance	240	240
.436	Postage	0	0
.470	Expense and Travel	1,500	1,500
.471	Miscellaneous Legal Fees	0	0
	Total Contractual Expense	3,240	3,240
	TOTAL LAW	47,406	47,406
1.1450.	ELECTIONS		
.1	Personal Services	1,275	0
.4	Contractual Expenses		
.401	Office Supplies/Board of Elections Personnel	100	0
.430	Advertising	150	0
	Total Contractual Expenses	250	0
	TOTAL ELECTIONS	1,525	0
1.1620.	SHARED SERVICES		
MUNICIPAL BUILDING			
.1	Personal Services	30,000	30,000
.2	Equipment	0	0
.4	Contractual Expenses		
.402	Janitorial Supplies	2,500	2,500
.430	Fire Alarm Inspection	1,000	1,000
.431	Elevator Maintenance	5,000	5,000
.435	Contractual Services	3,000	3,000
.437	Fire Alarm Maintenance	300	300
.438	Electric	14,000	14,000
.439	Telephone	2,500	2,500
.440	Gas	12,000	10,000
.441	Water	725	725

.450	Building and Grounds Maintenance	7,500	7,500
.453	Equipment Repair and Maintenance	8,000	8,000
	Total Contractual Expenses	56,525	54,525
	TOTAL MUNICIPAL BUILDING	86,525	84,525
1.1621.	NORTH END FIRE HALL		
.1	Personal Services	7,500	10,000
.2	Equipment	0	0
.4	Contractual Expenses		
.419	Janitorial Supplies	2,500	2,500
.435	Contractual Services	250	500
.437	Fire Alarm Maintenance	300	300
.438	Electric	4,400	4,000
.439	Telephone	500	500
.440	Gas	3,500	3,500
.441	Water	500	500
.450	Repairs	2,500	2,500
.453	Building and Grounds Maintenance	2,500	2,500
	Total Contractual Expenses	16,950	16,800
	TOTAL NORTH END FIRE HALL	24,450	26,800
1.1640.	DEPARTMENT PUBLIC WORKS GARAGE		
.1	Personal Services	340,000	370,000
.2	Equipment		
	Miscellaneous -	1,000	1,000
	Total Equipment	1,000	1,000
.4	Contractual Expenses		
.402	Janitorial Supplies	3,500	5,000
.403	Uniforms	6,000	7,500
.431	Telephone	2,000	2,000
.435	Contractual Services	6,000	7,500
.436	Environmental Disposal	1,500	1,500
.437	Fire Alarm Maintenance	300	300
.439	Electric	10,000	10,000
.440	Gas	20,000	15,000
.441	Water	2,000	2,500
.450	Building and Grounds Maintenance	10,000	15,000
.453	Repairs	4,500	10,000
.455	Fleet Maintenance Software - Annual Fee	2,500	2,500
.475	Roof Maintenance	500	500
.485	Cell Phone	2,000	2,000
	Total Contractual Expenses	70,800	81,300
	TOTAL DEPARTMENT PUBLIC WORKS GARAGE	411,800	452,300
	SPECIAL ITEMS		
1.1380.4	Fiscal Agent / Bank Fees	1,200	1,200
1.1910.4	Unallocated Insurance	140,000	140,000
1.1920.4	Municipal Association Dues	7,000	6,500
1.1930.4	Judgments and Claims	1,000	1,000
1.1950.4	Taxes and Assessments on Municipal Property	1,500	1,000
1.1960.4	Property Tax Cancellation / Refund	5,000	10,000
1.1990.9	Contingent Account - Unclassified	55,000	30,000
	TOTAL SPECIAL ITEMS	210,700	189,700
	TOTAL GENERAL GOVERNMENTAL SUPPORT	1,292,056	1,298,270

PUBLIC SAFETY

1.3120.	POLICE		
.1	Personal Services - Crossing Guards	62,000	62,500
.4	Contractual Expenses		
.403	Uniforms / Safety Materials - Crossing Guards	1,000	1,000
.435	Contractual - Town Police Officer Services	0	3,500
.475	Town of Lancaster Police Fund - Sales Tax	925,000	925,000
		<hr/>	<hr/>
	Total Contractual Expenses	926,000	929,500
		<hr/>	<hr/>
	TOTAL POLICE	988,000	992,000
		<hr/>	<hr/>
1.3411.	FIRE DEPARTMENT		
.1	Personal Services		
	Personal Services - Fire Chief - PT	5,200	5,200
.2	Equipment	1,000	1,000
.2602	Turnout Gear	24,000	24,000
.2603	Fire Coats/Uniforms	250	250
.2604	Monitor II Pagers	7,000	6,500
.2607	Radio Equipment Maintenance	1,000	1,000
.26010	Copier	1,600	1,600
.26015	Hose Adaptors/Fittings	600	600
.26018	Absorbent Materials/Flares	250	250
.26019	First Aid	1,000	1,000
.26023	Fire Extinguishers	300	300
.26026	SCBA Bottles	5,000	5,000
.26034	Asst. Hand Tools	2,000	1,500
.26035	Batteries	750	750
.26038	Tarps	200	200
.26043	CO Detector Meters	1,000	1,000
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	Total Equipment	45,950	44,950
.4	Contractual Expenses		
.401	Office Supplies	1,400	1,400
.416	Gasoline and Oil	12,000	8,000
.432	Dues and Subscriptions	3,250	3,250
.435	Fire Education Program	1,500	1,500
.436	Postage	500	500
.439	Fire Police	800	800
.440	Recruitment and Retention Program	600	1,000
.455	Repairs and Maintenance - Public Safety Equipment	1,750	1,750
.456	Repairs and Maintenance - Vehicles / Apparatus	9,000	10,000
.470	Training	7,500	7,500
.471	Physicals	11,500	11,500
.472	Expense and Travel - Inspection	1,200	1,200
.475	Expense and Travel - FDIC Conference	2,000	2,000
.477	Red Alert Program & Information Technology	6,500	9,500
.479	Yearly Service & Certification/Inspection	10,000	10,000
.481	Rescue Rope	200	200
.482	Hydrant Rental	74,680	74,910
.485	Cell Phones / Data Plans	4,500	4,000
		<hr/>	<hr/>
	Total Contractual Expenses	148,880	149,010
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1.9560.9	Transfer to Equipment Reserve Fund - Chief Vehicles	20,000	22,500
		<hr/>	<hr/>
	TOTAL FIRE DEPARTMENT	220,030	221,660
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1.3620.	SAFETY INSPECTION		
.1	Personal Services	10,200	17,200
.401	Materials/ Training/ Other Expenses	2,000	2,500
		<hr/>	<hr/>
	TOTAL SAFETY INSPECTION	12,200	19,700
		<hr/>	<hr/>

1.3989.	BUILDING INSPECTION		
.1	Personal Services		
	Personal Services - Codes Enforcement Office	25,600	24,000
.4	Contractual Expenses		
.416	Materials - Codes Enforcement Officer	600	1,000
.417	Fuel & Maintenance - Codes Enforcement Officer	2,000	2,000
.432	Dues & Subscriptions - Codes Enforcement Officer	100	100
.435	Contractual Svcs. - Town of Lancaster	27,500	28,000
.436	Postage	500	500
.470	Education / Travel - Codes Enforcement Officer	500	500
.485	Cell Phone	1,000	750
	Total Contractual Expenses	<u>32,200</u>	<u>32,850</u>
	TOTAL BUILDING INSPECTION	<u>57,800</u>	<u>56,850</u>
1.3990.	DISASTER PREPAREDNESS		
.1	Personal Services - OEM Director	2,000	3,162
.2	Equipment	1,000	1,500
	Total Equipment	1,000	1,500
.4	Contractual Expenses		
.401	Office Supplies	500	500
.402	Misc. Supplies	1,400	1,500
.436	Training	1,000	1,000
.474	Website & Info Technology	2,000	2,000
.475	Expense and Travel (Mileage)	1,000	1,000
.476	Mobile Phone & Data Card	1,500	1,500
.477	Radio Batteries	100	100
.479	Pagers	500	500
.480	Jumpsuits	100	100
	Total Contractual Expenses	<u>8,100</u>	<u>8,200</u>
	TOTAL DISASTER PREPAREDNESS	<u>11,100</u>	<u>12,862</u>
	TOTAL PUBLIC SAFETY	<u>1,289,130</u>	<u>1,303,072</u>

HEALTH

1.4020.	REGISTRAR OF VITAL STATISTICS		
.1	Personal Services	4,200	4,200
.4	Contractual Expenses		
.401	Supplies & Materials	100	100
.435	Contractual Services	250	250
	TOTAL HEALTH	4,550	4,550

TRANSPORTATION

1.5010.	STREETS ADMINISTRATION		
.1	Personal Services	184,094	184,845
.2	Equipment		
	Engineer Equipment	500	500
.4	Contractual Expenses		
.402	Office Supplies	2,500	2,500
.403	Computer Software	500	500
.405	Meal Allowance	200	250
.406	Professional Training	750	750
.430	Printing and Advertising	250	250
.435	Contractual - Medical and Optical	1,000	1,500
.436	Postage	100	100
.441	Computer Maintenance	500	750
.442	Safety and Training	3,500	3,000
.471	Expense and Travel	2,000	1,500
.472	Alcohol & Drug Testing	1,000	1,200
.473	Annual Hosting Fee - GIS System	500	500
	Total Contractual Expenses	12,800	12,800
	TOTAL STREETS ADMINISTRATION	197,394	198,145

1.5110.	STREETS MAINTENANCE		
.1	Personal Services	309,956	313,499
.2	Equipment -	5,000	5,000
.4	Contractual Expenses		
.401	Highway Markings	4,500	4,000
.412	Signs	5,000	6,000
.413	Resurfacing Materials	8,000	5,000
.416	Gasoline and Oil	16,000	15,000
.417	Tires and Batteries	5,000	5,000
.419	Tools and Paint	7,000	8,000
.434	Paving and Reconstruction	50,000	50,000
.435	Service Maintenance Contract	3,000	1,500
.452	Repairs and Maintenance to Trucks and Related Equipment	20,000	25,000
.475	Unclassified - Pest Control	1,000	1,000
	Total Contractual Expenses	119,500	120,500
	TOTAL STREETS MAINTENANCE	434,456	438,999

1.5112.	CONSOLIDATED HIGHWAY IMPROVEMENT PROGRAM		
.1	Personal Services	0	0
.4	Contractual Expenses		
.434	Paving and Reconstruction	201,940	201,940
.453	O & M	0	0
	Total Contractual Expenses	201,940	201,940
	TOTAL CONSOLIDATED HIGHWAY IMPROVEMENT PROGRAM	201,940	201,940

1.5132.	SNOW REMOVAL		
.1	Personal Services	185,000	175,000
.2	Equipment / Plow	2,000	2,000
.4	Contractual Expenses		
.405	Meal Allowance	1,500	1,500
.414	Materials - Snow Plow Parts	3,500	3,500
.415	Chemicals - Road Salt Grit	80,000	100,000
.416	Gasoline and Oil	12,500	7,500
.417	Tires and Batteries	4,500	3,500
.430	Contractual Services	1,250	1,250
.452	Repairs and Maintenance to Trucks and Related Equipment	28,000	28,000
	Total Contractual Expenses	131,250	145,250
	TOTAL SNOW REMOVAL	318,250	322,250
1.5182.	STREET LIGHTING		
.2	Equipment	0	0
.4	Contractual Expenses		
.434	Contractual Services - Traffic Signal Maintenance	5,000	4,000
.435	Contractual - Street Light Maintenance & Repairs	0	6,000
.438	Street Lighting Energy Costs - N.Y.S.E.G.	115,000	65,000
.450	Repairs Street Light Bases / Poles	2,500	2,500
.451	Relamp Central Ave / Village-Owned Lights	1,000	1,000
	Total Contractual Expenses	123,500	78,500
	TOTAL STREET LIGHTING	123,500	78,500
1.5410.	SIDEWALKS		
.4	Contractual Expenses Sidewalk Replacement Program	30,000	30,000
	TOTAL SIDEWALKS	30,000	30,000
	TOTAL TRANSPORTATION	1,305,540	1,269,834
	CULTURE AND RECREATION		
1.7110.	PARKS		
.1	Personal Services	30,000	40,000
.2	Equipment, Mowers & Mini Sweeper	3,000	3,000
.4	Contractual Expenses		
.414	Materials - Other	3,500	3,000
.415	Chemicals and Fertilizer	2,500	2,500
.416	Gas and Oil	3,000	2,500
.432	Fertilizer / Weed Control Program	5,000	5,000
.434	Trees	4,000	4,000
.435	Maintenance Landscaping Materials	6,000	4,000
.438	Electric	500	1,000
.441	Water	250	1,500
.453	Repairs to Equipment	5,000	6,000
	Total Contractual Expenses	29,750	29,500
	TOTAL PARKS	62,750	72,500
1.7510.	HISTORIAN		
.4	Contractual Expenses		
.401	Office Supplies	500	500
.432	Dues and Subscriptions	100	100
.470	Expense and Travel	0	0
	Total Historian	600	600

1.7520.	HISTORIC DISTRICT		
.401	Office Supplies	150	150
.432	Dues & Subscriptions	400	400
.434	Professional Services - Secretary	2,100	2,100
	- Historic Preservation Commission Members	10,000	10,000
.435	Contractual Services	300	300
.470	Expense and Travel	400	400
.471	Education and Training	500	500
	Total Historic District	<u>13,850</u>	<u>13,850</u>
1.7550.	CELEBRATIONS		
.1	Personal Services - Electrical Laborer	2,000	0
.102	DPW - overtime	30,000	30,000
.103	DPW - regular time	50,000	50,000
	Total Personal Services	<u>82,000</u>	<u>80,000</u>
.2	Equipment	500	500
.4	Contractual Expenses	0	0
.401	Car & Cycle Show	0	0
.402	Independence Days - 4th of July	35,000	35,000
.404	Taste of Lancaster / Arts in the Village	0	0
.413	Zombieville	1,000	1,000
.425	Christmasville / Tree Lighting	8,500	8,500
.420	Misc Overhead - Electric, Cell Phone, & Supplies	13,500	13,500
.435	Contractual Expenses - Events Director Contract Fees	15,000	15,000
.430	Parking rent - Boys & Girls Club	2,500	2,500
	Total Celebrations	<u>158,000</u>	<u>156,000</u>
	TOTAL CULTURE AND RECREATION	<u>235,200</u>	<u>242,950</u>
	HOME AND COMMUNITY SERVICES		
1.8010.	ZONING		
.4	Contractual Expenses		
.430	Printing and Advertising	750	2,500
.434	Professional Services - ZBA Members	2,250	4,000
.436	Postage, Freight, Express	0	0
	Total Contractual Expenses	<u>3,000</u>	<u>6,500</u>
	TOTAL ZONING	<u>3,000</u>	<u>6,500</u>
1.8020.	PLANNING		
.1	Personal Services - Secretary	2,045	1,900
	Total Personal Services	<u>2,045</u>	<u>1,900</u>
.4	Contractual Expenses		
.401	Office Supplies	75	200
.432	Dues and Subscriptions	300	300
.434	Professional Services - Planning Commission Members	7,500	7,500
.435	Planning Consultant	1,000	1,000
.436	Postage	250	550
.470	Expense and Travel	300	175
.471	Education and Training	400	400
	Total Contractual Expenses	<u>9,825</u>	<u>10,125</u>
	TOTAL PLANNING	<u>11,870</u>	<u>12,025</u>
1.8090.	ENVIRONMENTAL / CLIMATE SMART		
.4	Contractual Expenses		
.435	Professional / Contractual Services	0	20,000
	Total Contractual Expenses	<u>0</u>	<u>20,000</u>
	TOTAL ENVIRONMENTAL / CLIMATE SMART	<u>0</u>	<u>20,000</u>
1.8160.	REFUSE AND GARBAGE		
.1	Personal Services	125,000	170,000
.4	Contractual Expenses		
.416	Gasoline and Oil	9,000	9,000
.417	Tires and Batteries	500	1,000
.434	Contractual Services:		
	Dumpsters / Disposal Charges	12,000	12,000
.453	Equipment Repair and Maintenance	8,000	5,500
	Total Contractual Expenses	<u>27,500</u>	<u>27,500</u>
	TOTAL REFUSE AND GARBAGE	<u>152,500</u>	<u>197,500</u>

1.8170.	STREET CLEANING		
.1	Personal Services	30,000	30,000
.4	Contractual Expenses		
.414	Materials - Other-Shovels, Steel Brooms	2,500	2,000
.416	Gasoline and Oil	9,000	7,500
.417	Tires and Batteries	1,200	1,200
.441	Water	500	500
.452	Repairs and Maintenance to Trucks and Related Equipment	10,000	10,000
	Total Contractual Expenses	23,200	21,200
	TOTAL STREET CLEANING	53,200	51,200
1.8510.	BEAUTIFICATION		
.1	Personal Services	0	20,000
.4	Contractual Services		
.401	Supplies and Materials	4,500	4,500
.431	Flowers & Hanging Baskets - Central Business District	1,000	1,000
.435	Contractual Services	500	500
.438	Electric - Central Business District Trees / Receptacles	4,000	4,000
	Total Contractual Expenses	10,000	10,000
	TOTAL BEAUTIFICATION	10,000	30,000
1.8540.	DRAINAGE		
.1	Personal Services	22,500	22,500
.4	Contractual Services		
.414	Materials and Pipe	10,000	10,000
.416	Gasoline and Oil	4,000	4,000
.435	Contractual Services		
	MS4 Compliance	5,000	5,000
.453	Equipment Repair	5,000	5,000
	Total Contractual Expenses	24,000	24,000
	TOTAL DRAINAGE	46,500	46,500
1.8560.	SHADE TREES		
.1	Personal Services	125,000	70,000
.250	Equipment Saws and Other Equipment	2,000	2,500
.4	Contractual Expenses		
.416	Gasoline and Oil	6,500	6,000
.435	Contractual Services	1,500	5,000
.436	Tree Database / Info Technology	0	3,500
.452	Truck Repair and Maintenance	5,500	6,000
.475	Unclassified - Topsoil & Materials	3,000	4,000
.476	Contractual Removal by Others	3,000	5,000
	Total Contractual Expenses	19,500	29,500
	TOTAL SHADE TREES	146,500	102,000
1.8989.	ECONOMIC DEVELOPMENT		
.1	Personal Services		
	Director of Economic Development	1,800	1,800
	Total Personal Services	1,800	1,800
.2	Equipment	0	0
	Total Equipment	0	0
.4	Contractual Expenses		
.401	Office Supplies	500	500
.430	Printing/Advertising	500	500
.432	Dues & Subscriptions	0	0
.435	Contractual Services	1,000	1,000
.436	Postage	200	200
.437	Consulting Fees - Marketing	36,000	36,000
.470	Expense & Travel	0	0
.471	Education & Training	0	0
	Total Contractual	38,200	38,200
	TOTAL ECONOMIC DEVELOPMENT	40,000	40,000
	TOTAL HOME AND COMMUNITY SERVICES	463,570	505,725

EMPLOYEE BENEFITS			
1.9010.8	State Retirement - Employees	360,000	325,000
1.9030.8	Social Security	150,000	150,000
1.9040.8	Workmen's Compensation	200,000	200,000
1.9040.8	Workmen's Compensation - Fire District	100,000	100,000
1.9050.8	Unemployment Insurance	15,000	15,000
1.9055.8	Disability Insurance	3,000	3,000
1.9060.8	Hospital and Medical Insurance	750,000	715,000
1.9060.9	Service Awards Program	250,000	260,000
TOTAL EMPLOYEE BENEFITS		1,828,000	1,768,000
INTERFUND TRANSFERS			
1.9901.2	Transfer to Capital Projects	100,000	100,000
1.9560.9	Transfer to Equipment Reserve Fund	65,000	65,000
TOTAL INTERFUND TRANSFERS		165,000	165,000
DEBT SERVICE			
1.9710.6	Serial Bond - Principal	165,000	140,000
.7	Serial Bond - Interest	41,304	36,275
1.9730.6	Bond Anticipation Notes - Principal	0	50,000
.7	Bond Anticipation Notes - Interest	0	6,720
TOTAL DEBT SERVICE		206,304	232,995
TOTAL GENERAL FUND APPROPRIATIONS		6,789,350	6,790,396

VILLAGE OF LANCASTER, NY SEWER FUND - ADPTED BUDGET SUMMARY FOR FISCAL YEAR JUNE 1, 2021 TO MAY 31, 2022
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	<u>2020-2021</u> <u>ADOPTED BUDGET</u>	<u>2021-2022</u> <u>ADOPTED BUDGET</u>
Appropriations	1,064,448	1,243,826
Less: Estimated Revenues	<u>1,064,448</u>	<u>1,243,826</u>
Fund Balance To Be Appropriated	<u>0</u>	<u>0</u>

VILLAGE OF LANCASTER, NY SEWER FUND - ESTIMATED REVENUES 2021-2022 ADOPTED BUDGET

Account Code	Account	2020-2021 ADOPTED BUDGET	2021-2022 ADOPTED BUDGET
3.2122.	Service Charges - Sewer Rents	1,017,938	1,221,554
3.2128.	Interest and Penalties on Sewer Rents	20,000	20,000
3.5050.	Interfund Transfer for Debt Service	<u>26,510</u>	<u>2,272</u>
	TOTAL ESTIMATED REVENUES - SEWER FUND	<u>1,064,448</u>	<u>1,243,826</u>

VILLAGE OF LANCASTER, NY
 SEWER FUND - APPROPRIATIONS
 2021-2022 ADOPTED BUDGET

Account Code	Account	2020-2021 ADOPTED BUDGET	2021-2022 ADOPTED BUDGET
	SPECIAL ITEMS		
3.1910.4	Unallocated Insurance	5,400	5,400
3.1990.4	Contingent Account - Future Projects / Debt Service	<u>85,000</u>	<u>60,000</u>
	TOTAL SPECIAL ITEMS	<u>90,400</u>	<u>65,400</u>
3.8115.	ADMINISTRATION		
.1	Personal Services		
.101	DPW	53,431	54,248
.102	Clerk- Treasurer Office	<u>9,825</u>	<u>10,055</u>
	Total Personal Services	<u>63,256</u>	<u>64,303</u>
.2	Equipment	0	0
.4	Contractual Expenses		
.401	Office Supplies	700	700
.405	Meal Allowance	500	500
.430.1	Printing - DPW	150	150
.430.2	Printing - Clerk/Treasurer	2,000	2,000
.436.1	Postage - DPW	100	100
.436.2	Postage - Clerk/Treasurer	6,000	6,000
.450	Office Supplies - Clerk/Treasurer	300	300
.451	Software Support & Maintence - Clerk/Treasurer	4,000	4,000
.470	Expense and Travel	250	250
.471	Training	300	300
.472	Safety Training	1,000	1,000
.473	Safety Training, OSHA	2,000	1,500
.485	Cell Phone	<u>0</u>	<u>600</u>
	Total Contractual Expenses	<u>17,300</u>	<u>17,400</u>
	TOTAL ADMINISTRATION	<u>80,556</u>	<u>81,703</u>
3.8120.	SANITARY SEWERS		
.1	Personal Services	190,000	200,000
.2	Equipment		
	Equipment	10,000	10,000
.4	Contractual Expenses		
.415	Chemicals	10,000	10,000
.416	Fuel and Lube Products	5,000	5,000
.433	Pollution Control	10,000	10,000
.434	Infrastructure / Sewer Lines - Repairs & Materials (DPW)	10,000	10,000
.435	Contractual Services - Engineer / Contractor	50,000	75,000
.453	Repairs and Maintenance to Equipment / Vehicles	12,500	12,500
.454	Flow Monitor Maintenance	10,000	10,000
.455	Video Inspection	10,000	10,000
.456	Reporting Analysis	<u>10,000</u>	<u>10,000</u>
	Total Contractual Expenses	<u>127,500</u>	<u>152,500</u>
	TOTAL SANITARY SEWER	<u>327,500</u>	<u>362,500</u>
3.8130.	SEWAGE TREATMENT AND DISPOSAL		
.2	Equipment		
	Miscellaneous	1,000	1,000
.4	Contractual Expenses		
.461	Pump Maintenance	<u>1,000</u>	<u>1,000</u>
	TOTAL SEWAGE TREATMENT AND DISPOSAL	<u>2,000</u>	<u>2,000</u>

EMPLOYEE BENEFITS			
3.9010.8	State Retirement	35,000	35,000
3.9030.8	Social Security	25,000	25,000
3.9040.8	Workmen's Compensation	40,000	40,000
3.9060.8	Hospital and Medical Insurance	50,000	50,000
3.9065.8	Disability Insurance	600	600
	TOTAL EMPLOYEE BENEFITS	<u>150,600</u>	<u>150,600</u>
INTERFUND TRANSFERS			
3.9901.2	Transfer to Capital Projects	0	150,000
	TOTAL INTERFUND TRANSFERS	<u>0</u>	<u>150,000</u>
DEBT SERVICE			
3.9710.6	Serial Bonds - Principal	250,000	280,000
.7	Serial Bonds - Interest	78,688	25,879
3.9730.6	Bond Anticipation Notes - Principal	0	50,000
.7	Bond Anticipation Notes - Interest (Net of Premium)	15,800	6,840
3.9785.6	Installment Debt - Lease Payment - Principal	57,967	60,526
.7	Installment Debt - Lease Payment - Interest	10,937	8,378
	TOTAL DEBT SERVICE	<u>413,392</u>	<u>431,623</u>
	TOTAL SEWER FUND APPROPRIATIONS	<u>1,064,448</u>	<u>1,243,826</u>

VILLAGE OF LANCASTER, NY
GENERAL FUND
2021-22 Schedule of Salaries and Wages

Account Code	Department/Title	No. of Persons	Rate of Compensation	Total Appropriations	Department Total
1.1010.	BOARD OF TRUSTEES Trustees - Maciejewski, Quinn, Rudz, Sojka	4	10,100	40,400	40,400
1.1110.	VILLAGE JUSTICE Village Justice - Bumbalo Acting Village Justice - Rinow Court Clerk - Dennis Contractual Services - Jack Bromwich (\$15.91 / hour) - covered under expense line .471	1 1 1	19,380 5,900 37,454	19,380 5,900 37,454	62,734
1.1210.	MAYOR Mayor - Ruda Deputy Mayor - Quinn	1 1	13,160 1,800	13,160 1,800	14,960
1.1325.	TREASURER Clerk-Treasurer - Stegmeier (95%) Budget Director - Stegmeier Deputy Clerk-Treasurer - Rozler (90%) Social Media / Office Clerk - Part Time - Heist (90%) Provision for Seasonal Help	1 1 1 1 1	90,300 1,800 \$20.40 \$16.00 9,500	85,785 1,800 35,460 14,500 9,500	147,045
1.1420.	LAW Deputy Village Attorney / Prosecutor - Village Attorney -	1 1	8,660 35,506	8,660 35,506	44,166
1.1450.	ELECTIONS Chairperson Inspector	0 0	125 100	0 0	0
1.1620.	BUILDING Department of Public Works			30,000	30,000
1.1621.	NORTH END FIRE HALL Department of Public Works			10,000	10,000
1.1640.	CENTRAL GARAGE Department of Public Works			370,000	370,000
1.3120.	POLICE Crossing Guards (PT) - 7 Locations	10	\$13.26	62,500	62,500
1.3411.	FIRE DEPARTMENT Fire Chief (PT) - Stonebraker	1	5,200	5,200	5,200
1.3620.	SAFETY INSPECTION Fire / Safety Inspector - Kuhlmeiy	1	\$18.36/hr	17,200	17,200
1.3989.	BUILDING INSPECTION Codes Enforcement Officer PT - Shawn Marshall Laborer - Asst. to Codes Enforcement Officer - Smith	1 1	\$18.36/hr \$13.33/hr	14,500 9,500	24,000
1.3990.	EMERGENCY MANAGEMENT OEM Director - Kuhlmeiy	1	3,162	3,162	3,162
1.4020.	REGISTRAR OF VITAL STATISTICS Registrar of Vital Statistics - Stegmeier Deputy Registrar - Rozler	1 1	3,500 700	3,500 700	4,200
1.5010.	STREET ADMINISTRATION Superintendent - Cansdale (75.00%) Account Clerk-Typist (PT) - M. Rinow (75.00%) Clerk-Typist - Moore (75.00%) General Crew Chief - Vacant (75.00%) Provision for Department Overtime Acting General Crew Chief - (100%) Longevity	1 1 1 1 1 1 1	90,622 \$18.33 / hour \$17.09/hour 68,890 12,500 8,500 3,800	67,967 13,650 26,760 51,668 12,500 8,500 3,800	184,845
1.5110.	STREETS MAINTENANCE Department of Public Works			313,499	313,499

1.5112.	<u>CONSOLIDATED HIGHWAY</u> Improvement Program	0	0	0	0
1.5132.	<u>SNOW REMOVAL</u> Department of Public Works			175,000	175,000
1.7110.	<u>PARKS</u> Department of Public Works			40,000	40,000
1.7520.	<u>HISTORIC PRESERVATION COMMISSION</u> Professional Services - (covered under expense line .434) Secretary - Contractual Services - \$175 per month Board Chairperson (1) - Stipend \$115 per meeting Board Members (6 + Alternates) - Stipend \$90 per meeting				0
1.7550.	<u>CELEBRATIONS</u> Department of Public Works (regular time) Department of Public Works (overtime)			50,000 30,000	80,000
1.8010.	<u>ZONING</u> Professional Services - (covered under expense line .434) Board Members (5) - Stipend \$30 per hearing				0
1.8020.	<u>PLANNING</u> Secretary (Clerk-Typist)- Part-Time - Professional Services - (covered under expense line .434) Board Chairperson (1) - Stipend \$115 per meeting Board Members (6 + Alternates) - Stipend \$ 90 per meeting	1	1,900	1,900	1,900
1.8160.	<u>REFUSE AND GARBAGE</u> Department of Public Works			170,000	170,000
1.8170.	<u>STREET CLEANING</u> Department of Public Works			30,000	30,000
1.8510.	<u>BEAUTIFICATION</u> Department of Public Works			20,000	20,000
1.8540.	<u>DRAINAGE</u> Department of Public Works			22,500	22,500
1.8560.	<u>SHADE TREES</u> Department of Public Works			70,000	70,000
1.8989.	<u>ECONOMIC DEVELOPMENT</u> Director of Economic Development - Ruda			1,800	1,800
TOTAL GENERAL FUND SALARIES AND WAGES					<u><u>1,945,111</u></u>

VILLAGE OF LANCASTER, NY
SEWER FUND
2021-22 Schedule of Salaries and Wages

Account Code	Department/Title	No. of Persons	Rate of Compensation	Total Appropriations	Department Total
3.8115.	SEWER ADMINISTRATION				
	Department of Public Works				64,303
	Superintendent - Cansdale (25.00%)	1	90,622	22,655	
	Account Clerk-Typist (PT) - M. Rinow (25.00%)	1	\$18.33 / hour	4,550	
	Clerk-Typist - Moore (25.00%)	1	\$17.09 / hour	8,920	
	General Crew Chief - Vacant (25.00%)	1	68,890	17,223	
	Clerk-Treasurer - Stegmeier (5%)	1	90,300	4,515	
	Deputy Clerk-Treasurer - Rozler (10%)	1	\$20.40 / hr	3,940	
	Part-Time Clerk - Heist (10%)	1	\$16.00 / hr	1,600	
	Longevity		900	900	
3.8120.	SANITARY SEWERS				
	Department of Public Works			200,000	200,000
TOTAL SEWER FUND SALARIES AND WAGES					264,303

Village of Lancaster, N.Y.
DEPARTMENT OF PUBLIC WORKS
SCHEDULE AND ALLOCATION OF SALARIES & WAGES
2021-22 ADOPTED BUDGET

	Effective Hourly Rate	Budgeted Positions	2020-2021 AMENDED	2021-2022 ADOPTED
DEPARTMENT OF PUBLIC WORKS:				
Superintendent - Cansdale	\$43.40	1	88,845	90,622
Account - Clerk Typist (PT hourly) - Rinow	\$18.33	1	17,840	18,200
MEO - Snyder, Rath, Cisco, Marino Durkin, Seelig, Burke, Dickman	\$31.69	8	518,994	529,350
General Crew Chief - Vacant	\$32.99	1	67,540	68,890
Heavy Equipment Operator - Sewer - Latello	\$32.05	1	65,605	66,920
Auto Mechanic I - Dennis, Jr., Schurkus	\$32.63	2	133,590	136,263
Laborer- Rogala, Stoldt, Mamott, Guarino Mancuso, Gee, McCadden, Lista, Lubkowski	\$31.03	9	571,653	583,116
Laborer - Seasonal (6 maximum)	\$14.00	6	50,000	50,000
Clerk Typist - Moore	\$17.09	1	37,100	35,680
Acting General Crew Chief	\$32.99	N/A	8,500	8,500
TOTAL PUBLIC WORKS			1,559,667	1,587,541
VILLAGE HALL / CENTRAL GARAGE:				
Village Hall / Central Garage - Cleaner - Wetzler	\$13.26	1	17,850	17,850
TOTAL CENTRAL GARAGE SALARIES & WAGES			17,850	17,850
OUT OF TITLE / OVERTIME / LONGEVITY:				
Out of Title (No Overtime)			45,000	45,000
Overtime			120,000	115,000
Longevity			5,200	4,700
TOTAL OUT OF TITLE / OVERTIME / LONGEVITY			170,200	164,700
TOTAL D.P.W. SALARIES AND WAGES			1,747,717	1,770,091

Village of Lancaster, N.Y.
DEPARTMENT OF PUBLIC WORKS
DISTRIBUTION OF SALARIES & WAGES
BY APPROPRIATION CODE
2021-22 ADOPTED BUDGET

	2020-2021 AMENDED	2021-2022 ADOPTED
1.1620	30,000	30,000
1.1621	7,500	10,000
1.1640	345,000	370,000
1.5010	184,094	184,845
1.5110	315,192	313,499
1.5112	0	0
1.5132	175,000	175,000
1.7110	40,000	40,000
1.7550 - regular time	50,000	50,000
1.7550 - overtime	30,000	30,000
1.8160	150,000	170,000
1.8170	30,000	30,000
1.8510	0	20,000
1.8540	22,500	22,500
1.8560	125,000	70,000
3.8115	53,431	54,248
3.8120	190,000	200,000
	1,747,717	1,770,091

VILLAGE OF LANCASTER, NY
 SCHEDULE OF INDEBTEDNESS
 2021-2022 ADOPTED BUDGET

Description	Period of Redemption	Interest Rate	Due Date	Balance at 6/1/2021	Principal	Balance at 5/31/2022	Interest
SERIAL BONDS							
GENERAL FUND:							
General Purposes	2009-2024	4.500%	7/1/2021	90,000	30,000	60,000	2,081
Sidewalks/ Salt Barn/ DPW Equipment	2009-2024	4.500%	1/1/2022				1,406
General Purposes	2010-2030	5.00%	2/1/2022	290,000	30,000	260,000	7,250
Fire Dept. - Custom Pumper	2010-2030	5.00%	8/1/2021				7,250
Public Improvement Serial Bonds - 2017	2017-2029	2.75%	3/1/2022	665,000	80,000	585,000	9,144
Fire Dept. - Ladder Truck	2017-2029	2.75%	9/1/2021				9,144
Total General Fund				1,045,000	140,000	905,000	36,275
SEWER FUND:							
General Purposes - Refunding Bonds 2020	2020-2028	0.60%	12/15/2021	1,090,000	170,000	920,000	5,884
Repairs - Holland/ Old Lake/ Colonial	2020-2028	0.60%	6/15/2021				5,884
General Purposes - Refunding Bonds 2020	2020-2032	0.50%	7/15/2021	1,240,000	110,000	1,130,000	7,193
Repairs - Como/Christen, Newell, Sturm	2020-2032	0.50%	1/15/2022				6,918
Total Sewer Fund				2,330,000	280,000	2,050,000	25,879
TOTAL SERIAL BONDS				3,375,000	420,000	2,955,000	62,154

LEASES - INSTALLMENT DEBT

SEWER FUND:							
M&T Bank - Sewer Jet Equipment	2019-2023	4.329%	7/20/2021	189,715	60,526	129,189	8,378
TOTAL LEASES - INSTALLMENT DEBT				189,715	60,526	129,189	8,378

BOND ANTICIPATION NOTES (BAN)

GENERAL FUND:							
Description	Period	Interest Rate	Due Date	BAN Amount	Budgeted Principal Paydown	Net Interest Cost	Project Estimated Payoff
LED Streetlighting Conversion Project	1 Year	0.64%	8/26/2021	1,050,000	50,000	6,720	15 Years
SEWER FUND:							
Description	Period	Interest Rate	Due Date	BAN Amount	Budgeted Principal Paydown	Net Interest Cost	Project Estimated Payoff
Sanitary Sewer Work - DEC Consent Order	1 Year	0.36%	3/17/2022	1,900,000	50,000	6,840	20 Years
TOTAL BOND ANTICIPATION NOTES (BAN)				2,950,000	100,000	13,560	

VILLAGE OF LANCASTER, NY
DELINQUENT SEWER AND PROPERTY MAINTENANCE
FOR JUNE 1, 2021 TO MAY 31, 2022 TAX LEVY

	2021-22 TAX LEVY
GENERAL FUND - PROPERTY MAINTENANCE	TBD
SEWER FUND- UNPAID SEWER W/PENALTY	TBD
TOTAL DELINQUENT SEWER AND PROPERTY MAINTENANCE	0