

Village of Lancaster

Assistant Superintendent of Public Works

The Village of Lancaster is accepting applications for the full-time position of Assistant Superintendent of Public Works. Daily responsibilities will include daily supervision of department crews including assignment of work, training, evaluation, discipline, and other duties as determined by the DPW Superintendent. Minimum qualifications require a 2-year college diploma or experience in construction or maintenance including supervisory duties, or a high school diploma with 4 years of experience in construction or maintenance, or a combination thereof. Knowledge of construction, repair and maintenance of streets, municipal facilities, sanitary and storm water systems is essential to this position. Eligible candidates must also possess the ability to communicate with a large group of diverse individuals and the skills to manage the needs of the Village with other department heads and the Village Board. Must also demonstrate the ability to deal effectively with the public using good judgment, reliability, and initiative. CDL Class B license is required.

This person will be hired as a provisional employee in accordance with Civil Service Rules and Regulations. The successful candidate will be required to apply for the next Civil Service exam for this position when held by Erie County. Employee must successfully pass this exam and score in the top 3 positions on the List of Eligibles in accordance with Civil Service regulations to be appointed

to this position on a permanent basis. Salary will be determined based on experience, and hours will be based on the needs of the Department. Regular hours for Department of Public Works offices are Monday through Friday, 7:30 am to 4:00 pm.

Interested persons may send résumé to: Village of Lancaster Clerk's Office, Attn: Human Resources, 5423 Broadway, Lancaster, NY 14086, or via email to: mstegmeier@lancastervillage.org. Please contact the Village Clerk's office at 683-2105 with any questions.